UNIVERZITA KARLOVA

STATUTES

of the Review Commission

of the Charles University START programme

Part I

General Provisions

Article 1

Opening Provisions

1. The Review Commission ("RC") of Charles University's START programme is hereby established in accordance with the Principles of the START Programme.

2. The RC is established for the time necessary to assess all project proposals submitted under the START programme, which have undergone a formal evaluation (first round of evaluation) and evaluation by an evaluator (second round of evaluation), and for the period of evaluation of the Final Project Reports.

3. The Commission shall compile a list of recommended/non-recommended projects to receive support from the Charles University START programme.

Part 2

Activity and Organisation

Article 2

Membership of the Commission

1. Members of the RC are nominated to it by the Rector of Charles University. Members of the RC are involved in the activities of the RC on the basis of a legal act.

2. The RC is composed of at least twelve members. The composition of the RC is attached to this Statute.

3. Members of the RC may not be represented or substituted by other persons.

4. Meetings of the RC are not open to the public.

Article 3

Organisation of the Commission

1. Meetings of the RC are convened by a designated university clerk (see Article 3 of the Rules of Procedure of the RC).

2. The President of the Commission shall be elected by the members of the Commission at its first meeting.

3. The RC is headed by the president who, in accordance with Article 5 of the Rules of Procedure of the RC, directs the proceedings of the RC.

4. The manner and organisation of the work of the RC is determined by the Rules of Procedure of the RC**.**

Article 4

Secretariat of the Commission

1. Organisational, administrative and technical aspects of the RC's activities are overseen by designated employees of the Department of Science and Research of the Rectorate of Charles University ("DSR"), and/or the university clerk.

2. The secretary of the RC is the university clerk.

3. The university clerk/secretary assists with the administration of the activities of the RC, prepares and provides the necessary documents for its meetings, and takes minutes of RC meetings.

4. The university clerk/secretary is not a member of the RC and does not have the right to vote.

Article 5

Rights and Obligations of Members of the RC

1. Members of the RC (reviewers) have the obligation to independently assess all projects discussed by the RC. Within meetings of the RC its members actively participate in the elaboration of the final opinion of the Commission.

2. Members of the RC have the right to receive all project proposals that have passed the first and second round of evaluation.

3. Members of the RC sign a declaration of confidentiality and impartiality prior to meetings of the RC.

Article 6

Remit of the RC

1. The RC independently and impartially assesses the opinions of evaluators, especially for those project proposals where the opinions are in conflict (one evaluator recommends a project for funding, and the other does not - allocated D).

2. Based on the evaluation of the opinion, they assign 1 or 2 points and assign the preparation of a new opinion to one of the reviewers. If the opinions of both evaluators receive 1 or 2 points for one project proposal, they assign the preparation of new opinions to one of the reviewers and, through the university clerk, to one evaluator.

3. The RC independently and impartially assesses submitted project proposals in terms of their feasibility and innovative approach and allocates additional points in the range of 0-60:

   0 - 20 points feasible, but less innovative project,

   21 - 40 points project is feasible and innovative,

   41 - 60 points feasible and highly innovative project.

Part III

Final Provisions

Article 7

Effectiveness of the Statute of the RC

1.   This Statute comes into effect on the day of its signature by the university clerk.

In Prague

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Appendix: List of RC members with voting rights